



16 January 2018

Dear Parent/Carer

An easier way for you to make school payments

From 12 January 2018, we will be using +Pay on ParentMail – an online payment service which allows you to pay for school items quickly and easily on your smartphone, tablet or computer.

We will inform you about items you need to pay through ParentMail, and you will be able to pay electronically, using credit or debit cards.

If you have an Android or Apple smartphone, we would highly recommend you download the free ParentMail App so that you can make easy, online payments on the go. To do this, simply search for “ParentMail” in your App store.

If you do not wish to make payments online, you can, of course, continue to make cash and cheque payments (all cheques should be made payable to Acer Trust).

Several day trips and the ability to purchase a school tie have already been activated on +Pay, we will be adding further current trips (France/Belgium, Slapton Ley, Newquay & Snowdon) to the Parentmail site over the next few days and updating each trip with payments that have already been made by cash or cheque. Please bear with us while this is undertaken and we will notify all parents in the newsletter when the trips “go live”.

Please note, your bank statement will display either the school name or ParentMail, dependent on your payment method.

If you need any additional information or assistance, please use the help site: www.parentmail.co.uk/help/parenthelp/ or please contact the Finance Office.

Yours faithfully

Mrs Lindsey Davies
Finance Manager