



Icknield Community College

Headteacher: Mr M Hunter, BA (Hons), MSc, NPQH
Love Lane, Watlington, Oxfordshire, OX49 5RB



6 March 2019

Dear Parent/Carer

I have booked the Oxford Belfry, Milton Common, Thame, OX9 2JW for our Year 11 Prom for **Friday 21 June 2019**. The evening will start at 7.30pm and finish at 11.00pm. The total cost of the ticket, including disco, buffet and a 7" x 5" professional photograph, will be **£38**. As in previous years, the invitation to the Prom is only extended to current Year 11 students. The evening will be a red carpet event.

A deposit to the hotel needs to be paid; therefore, everyone wishing to attend will be required to bring the completed parental consent form to the Finance Office by **Friday 29 March 2019**. Full payment of **£38** can be made **on line** via ParentMail +Pay, or alternatively by cheque (payable to **Acer Trust**) or cash to the Finance Office. **Please be aware if you are paying by ParentMail +Pay you will still need to return the parental consent form.**

As this is an extra-curricular, non-academic activity, we request a voluntary contribution of **£38** to cover the cost. As per our Charging and Remissions Policy, this event will only be able to go ahead if we are able to cover the costs of this event through voluntary contributions.

Please note that all monies paid are on a non-refundable basis as long as the event goes ahead.

Should you have any further questions about this event, or would like to discuss it further, please contact me at Kayley.Field@icknield.oxon.sch.uk

I hope your child is looking forward to the opportunity to celebrate the end of Year 11 at this event.

Yours faithfully

Mrs K Field
Progress Manager Year 10/11